**Governance and Legal**

3.1.2 To process criminal offence data, one lawful basis under Article 6

**Governance and Legal**

agreed between all parties.

Standalone ISAs provide a secure framework for the sharing of personal data. They are not binding agreements.

## 4. Roles and responsibilities

All staff are responsible for the protection of personal data. Staff should ensure that they follow DMU's policies and procedures that relate to the protection of personal data.

The Data Protection Officer (DPO) is responsible for monitoring DMU's compliance with data protection laws, DMU data protection policies and procedures, awareness raising, training and audits.

The Information Security Manager is responsible for managing information security incidents, and for mitigating information security incidents and risks.

The Information Governance Manager is responsible reviewing and updating this policy and for managing SARs and associated Data Subject requests.

The Information Governance team have a responsibility to help with concerns and issues, not just to investigate when things have gone wrong?

## 5. Other laws, regulations, and guidance

- Privacy & Electronic Communications Regulations 2003
- Human Rights Act 1998 (Article 8)
- Common law duty of confidence
- Computer Misuse Act 1990
- Regulation of Investigatory Powers Act 2000
- Limitations Act 1980
- ICO Code of Practice for anonymisation
- Rehabilitation of Offenders Act 1974

## 6. Related documents

- Data Protection Reporting Procedure
- Subject Access Request Policy
- Principal information technology and security policy
- Information handling policy
- Records retention & disposal policy
- Records management policy
- User management policy
- Use of computers policy
- Mobile computing policy
- System planning and management policy
- Human resources security policy
- Access control policy

## 7. Document control

| Version No: | Supersedes | Author | Publication Date | Data of next review | Classification |
|---|---|---|---|---|---|
| V3 | | | | | |